Teacher Education Advisory Committee Huddle (TEACH)

**ARTICLE I: GENERAL**

**SECTION 1: NAME**

The name of this organization shall be the Texas A&M University-Corpus Christi College of Education and Human Development Teacher Education Advisory Committee Huddle (TEACH).

**SECTION 2: PURPOSE**

The purpose of the Teacher Education Advisory Committee Huddle (TEACH) shall be to facilitate the simultaneous renewal of the education of educators and the curricular and instructional renewal of public schools in a technology rich field-based environment. The Committee will make advisory recommendations to the TAMUCC College of Education and Human Development Teacher Education Program. The Committee will be guided by a multilevel infrastructure delineated below.

**SECTION 3: STRUCTURE**

A. A COEHD Teacher Education Advisory Committee Huddle (TEACH) that includes representation from the Education Service center, public and private school districts in the Coastal Bend geographic area, Texas A&M University-Corpus Christi, Community Colleges, and the private sector will guide the overall efforts of the Committee.

B. A COEHD Teacher Education Faculty Advisory Committee that includes site professors and other professors in the teacher education department to shape the program elements;

**ARTICLE II: MEMBERSHIP**

**SECTION 1: ELIGIBILITY**

A. College of Education and Human Development Teacher Education Advisory Committee Huddle (TEACH)

1. Members of this committee shall include Texas A&M University-Corpus Christi as the institution of higher education representative: a representative from the College of
Liberal Arts, a representative from the College of Science and Technology, a representative of the COEHD faculty, teacher education department, and/or a site professor, the dean of the College of Education, the associate dean of the College of Education, public and private school district representatives, Region 2 Education Service Center representative, Community College representatives, and representatives from the community. 19 TAC Chapter 228, 228.20 (b)

2. The representatives from the public or private school districts shall be appointed by their respective superintendents. A superintendent will also be invited to serve on the committee by the College of Education.

3. The Education Service Center representative shall be appointed by the Executive Director of the Education Service Center Region 2.

4. Community College representatives shall be appointed by the President of the respective community colleges and shall represent the academic core area administration for the college.

5. Private sector members shall be nominated and the representative shall be appointed by the chief executive officer of the agency/business. This representative shall be knowledgeable of instructional issues, have a key administrative role in the agency/business, and have a network that can support the efforts of the College of Education.

6. The representatives from the College of Science and Technology shall be appointed by the dean of the College of Science and Technology, and the representative from the College of Liberal Arts shall be appointed by the dean of the College of Liberal Arts.

SECTION 2: TERM OF MEMBERSHIP

The nature of such collaborative necessitates a continuity and consistency among its members. Because changes and attrition will result as a natural matter of course there is no need to specify terms of membership. The College of Education and Human Development Advisory Committee Huddle (TEACH) members shall remain members as designated by the entity that they represent.

SECTION 3: OFFICERS AND VOTING

A. Officers of the Committee shall include the associate dean of the College of Education/Teacher Education Department Chair as co-chairpersons, a secretary, and others as specifically designated by the Committee. The co-chairpersons shall preside over meetings, and in consultation with the officers and members, shall set meeting
times and agendas. The vice-chairperson shall perform the duties of the chairperson in absence of the co-chairpersons. The recording secretary shall record the minutes of the meetings of the Committee and will be appointed by the Chair of the Department of Teacher Education.

B. Each member present shall have one (1) vote.

SECTION 4: COLLEGE OF EDUCATION AND HUMAN DEVELOPMENT TEACHER EDUCATION ADVISORY COMMITTEE HUDDLE (TEACH)

A. COEHD Teacher Education Advisory Committee Huddle (TEACH) meetings shall be held a minimum of two times during each calendar year as scheduled by the Committee. Special meetings may be called whenever the Committee deems it necessary. (19 TAC Chapter 228.20 (b))

B. Faculty Advisory Committee meetings will be held on a quarterly basis on a designated day of the month to be determined by the department chair.

SECTION 5: QUORUM

A. COEHD Advisory Committee Huddle. A simple majority of all members represented on the Advisory Committee will constitute a quorum at all meetings. All action and recommendations shall be by majority vote of the members present.

In absence of a quorum at a scheduled meeting of the Committee, action may take place by polling the membership by e-mail or telephone.

In the event the Committee desires the membership to vote on an issue outside the regular scheduled meeting, the Committee may use an e-mail ballot, the results of which will be reported immediately to all Committee members.

B. Faculty Advisory Committee. A simple majority of all faculty represented on the Faculty Advisory Committee will constitute a quorum at all meetings. All action shall be by majority vote of the members present.

ARTICLE III: PROJECT-COORDINATION OF TEACHER EDUCATION

SECTION 1: DUTIES AND RESPONSIBILITIES (19 TAC Chapter 228.20 (b))

A. The COEHD Teacher Education Advisory Committee Huddle shall participate as a representative advisory body in the areas of:
1. Program design, development; delivery, and evaluation;
2. Selection of sites for field-based teacher education programs;
3. Development of policies and procedures for the partnerships and programs;
4. Recommendations of priorities, procedures, and policies for pre-service and staff development programs;
5. Feedback to undergraduate and graduate program areas on issues observed in the area classrooms.

B. The Faculty Advisory Committee members shall make recommendations to the COEHD Advisory Committee Huddle (TEACH) concerning:
   1. Program review, evaluation, and development;
   2. The development of policies and procedures for the partnerships;
   3. Priorities, procedures, and policies for pre-service and staff development programs;
   4. Inter-partner district/school inquiry and renewal efforts.

SECTION 2: CHANGES

These bylaws of the College of Education and Human Development Advisory Committee Huddle (TEACH) may be amended or repealed, or new bylaws may be adopted, by an affirmative vote of the Advisory Committee at any regularly scheduled, or called, meeting of the Council. They will be in effect immediately upon approval by the Teacher Education Advisory Committee Huddle (TEACH) and the dean of the College of Education.